



# Accelerated Collection Services Pty Ltd

Collecting is our Business



## Request for Collection

PO BOX 881  
BANKSTOWN NSW 1885  
SYDNEY AUSTRALIA  
Tel: (+61 2) 9790 6877  
Fax: (+61 2) 9790 5539  
[www.debtcollection.com.au](http://www.debtcollection.com.au)

### Debtor Details

Reference number ( ) ..... Date of request .....

Name of debtor (full legal entity) .....

A.C.N. .... A.B.N. ....

Telephone number (B/H) ( ) ..... Facsimile number ( ) .....

Telephone number (A/H) ( ) ..... Mobile number .....

Trading Address .....

Suburb ..... State ..... Postcode .....

Email .....

Total Amount of debt \$ ..... Date of debt .....

### Cause of Action

*Tick the appropriate box*

- Good & Sold & delivered     
  Services rendered     
  Work & labour done  
 Dishonoured cheque     
  Other, Please specify .....

### Action Required

*Tick the appropriate box*

- Legal action     
  Telephone demand  
 Ring client to discuss     
  Other, Please specify .....

### Client Details

Name of firm (full legal entity) .....

Contact name ..... Email address .....

Telephone number ( ) ..... Facsimile number ( ) .....

Trading address .....

Suburb ..... State ..... Postcode .....

Postal address .....

Suburb ..... State ..... Postcode .....

Signature please .....

**Please Fax this form to: (+61 2) 9790 5539 or Email to: [info@debtcollection.com.au](mailto:info@debtcollection.com.au)**